

**River Ridge High School**  
**Request For Permission To Be Absent From School**

Student Name \_\_\_\_\_

Student ID \_\_\_\_\_

In the space provided below explain the reason for the absence/absences, the date/dates you will not be in school, as well as any educational relevance:

---

---

---

---

---

Student and Parent: We understand the following

- All tests/quizzes/projects must be submitted or completed prior to the scheduled absence, unless other arrangements have been made with the teacher. It is your child's responsibility to make arrangements with the teacher, failure to do so will result in a zero.
- All make-up work must be turned in on the first day of student's return, unless otherwise specified by the teacher.

\_\_\_\_\_ Student Initials

\_\_\_\_\_ Parent Initials

Pre-Approved absences may not be granted if your student is not on track for graduation, has other excessive absences, or is currently failing one or more classes.

The principal or designee's decision is final.

☐ Approved

☐ Denied

☐ Conditional Approval

Conditional Approval can be granted based upon your student completing one the following:

☐ After School Academic Intervention

☐ Parent/Teacher Conference with Administration

☐ Academic Lunch on the following dates: \_\_\_\_\_