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Off Campus Waiver for Online and Dual Enrollment Educational Options Agreement

There are currently many options available to high school students beyond the traditional day on campus. With these options comes responsibilities and accountability for students, parents and administration. It is imperative that all students enrolled at River Ridge HS be assigned to a specific location for safety and attendance accountability. Therefore, we have adopted a policy for all students with any online or dual enrollment classes (off campus) that are on their official schedule.

Administration, students, school counselors and the Learning Lab facilitator have developed a process for students that either allow you to arrive late to campus or leave early, depending upon the sequence of virtual and/or dual enrollment classes that are on their schedule. Only with this completed waiver on file will the student be permitted to NOT report to the lab. Students may not arrive any earlier than 5 minutes prior to the start of their first on-campus class, or remain on campus any longer than 5 minutes after their last on campus class.

Please note the following:

- If your virtual time is scheduled between two on campus classes, you must report to the Lab (Rm. 3-102) and you may NOT leave campus.
- Students are not permitted to be in any other classroom or location without the written permission of the Learning Lab facilitator.
- Students with start or end of day virtual/dual enrollment periods who need to be on campus must report to the Learning Lab -Rm 3-102.
- Students found on campus in locations other than Rm. 3-102 during class schedule times, will be considered in violation of school rules and will be subject to Level 1 Offense Discipline action with a written referral and revocation of this privilege.
- **All students must maintain their online class pace or risk having this privilege revoked.

This policy has been developed to protect the safety and well-being of all our students. Please review your schedule, and with your parent/guardian, sign below to indicate that you agree and understand the parameters of this policy and agree to abide by the outlined rules. Return the signed and completed form to Rm 3-102.

Student Name (Print) _____ Grade Level _____

Student Signature _____ Date _____

Requested Off Campus Periods _____

Parent Name _____ Parent Signature _____

Parent Daytime Contact # _____ Parent Email _____