

### RIVER RIDGE CAMPUS VEHICLE OPERATION POLICIES

All students applying for a parking tag must take or have taken the Safety Behind the Wheel class.

It can be taken online at MyLearning

**Print out the test score and submit with parking pass application.**

1. Parking tags must be displayed in the vehicle at all times.
2. Parking tag is \$40.00. If the tag needs to be updated with new information or is lost, please notify the front office of the changes. If tag is lost there will be a \$ 3.00 charge to replace it.
3. All vehicles are to be parked in the student lot in the assigned space. Any student vehicles found in the staff/visitor lot will have their parking pass revoked according to the guidelines listed below. Vehicles are to be parked safely in your assigned space.  
  
1<sup>st</sup> Infraction- Parent will be called and a WARNING will be issued.  
2<sup>nd</sup> ANY infraction thereafter will result in a revoked tag for the 1<sup>st</sup> semester.  
3<sup>rd</sup> Infraction results in a loss of parking privileges.  
A bus pass will be issued to any eligible student who can no longer drive.
4. Students with excessive absences face loss of privileges after the 5<sup>th</sup> absence in a quarter or 10<sup>th</sup> absence during a semester. Consequences are the same whether absences are from one class or the entire day. TAG WILL BE REVOKED FOR NO LESS THAN ONE MONTH. A bus pass will be issued to any eligible student who can no longer drive.
5. Students are not to return to their vehicles during the day without an early dismissal tag or permission through administration. Gather all materials prior to exiting the vehicle-the vehicle should NOT be used as your locker.
6. Anything deemed inappropriate for the educational environment is prohibited, including offensive materials, drug paraphernalia, or gang association.
7. Vehicles on campus are subject to administrative search for illegal items.
8. The school assumes NO responsibility for vehicles or items left inside. *Please lock your vehicle.* Vehicles that cannot lock should not be parked on campus.
9. These policies are established to promote a safe environment for students. Parking privileges will be revoked or suspended for students who do not abide by them.
10. Any student caught leaving campus without permission (STUDENTS MAY NOT LEAVE FOR LUNCH) will have their parking permit revoked for no less than one Quarter.

To obtain your parking pass (SENIORS CAN STILL PAINT SPOTS):

- \*Complete this form and bring to office with:
- \*\$40.00 parking fee (can pay on Acorn)
- \*Driver's License
- \*Insurance Card
- \*Vehicle Registration
- \*Printed test score report from "Safe Behind the Wheel" course (if this is your first parking tag)

\_\_\_\_\_ Safe Behind the Wheel  
\_\_\_\_\_ Payment Method  
\_\_\_\_\_ Entered in MyStudent

Parking Tag/Space # \_\_\_\_\_

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

License Plate # : \_\_\_\_\_

Year: \_\_\_\_\_ Color: \_\_\_\_\_ Make & Model: \_\_\_\_\_

Registered Owner: \_\_\_\_\_ Parent Phone#: \_\_\_\_\_

Insurance Co: \_\_\_\_\_ Policy #: \_\_\_\_\_

Students Drivers License #: \_\_\_\_\_

By signing I acknowledge, understand and agree to the River Ridge Campus Parking Policies:

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date	Type of Infraction	Parent Contact	Consequence	Staff Member